

**Town of Preston
105 Back Landing Road
Regular Meeting 7pm.
June 6, 2022**

Attendees: Robert Stacey, Nelson Anderson, Savannah Winston, Gary Waltemeyer, Douglas VanDerveer

The regular meeting was called to order by Commissioner VanDerveer at 7:00 pm.

Comm. Waltemeyer made a motion to approve the minutes of the previous meeting as presented and was seconded by Comm. Winston and unanimously approved.

Police Report for MAY 2022

120 hours assigned with a total of ___ assignments

- Calls for service
- Reports taken
- Traffic Stops
- Traffic Violations
- Arrest

Public Works Report –

- pumped 2,060,000 gallons of water
- discharged 1,778,826 gallons of wastewater
- then had the front-end alignment checked.
- changed the oil and serviced the x-mark lawn mower.
- came in after hours to replace a manhole cover on Main St. that had come off.
- got samples of raw water at the plant so it can be tested for nitrates. The EPA maximum contaminant level is 10mg/l. our samples were well below that at 1.0 mg/l
- repaired the caustic pump at the screen room at the head of the sewer plant.
- had a plumber call us to help with a sewer complaint on Main St. and were able to clear the blockage with a force cup.
- worked on a capacity report for MDE at their request. It has been sent in and we are waiting for a response
- replaced the exhaust vents on the town building when the louvers started to break off.
- scraped and graded Railroad Ave two times.
- trimmed trees at the park, and we also cut grass and sprayed weeds all month

Administrative Report – Amber Korell

- **WWTP:**
 - Worked with Prostart, MDE, and GMB on our WWTP
 - Completed the PIA Request from JCC lawyers
 - Worked with OCC and BDK on the Workstation computer issues. OCC is installing a new SDD and updating our win911 software which send alarms through email/text to the operators.

- Our Pw employees signed up for MCETs mini course this week and will be taking the exam on the last training day. They are working on becoming licensed 5A WWTP Operator.
- Composite Sampler-
 - Bilbrough's installed the concrete pad and conduit
 - They configured our current sampler to be flow paced
 - Still waiting on shipment scheduled for the end of August
- **Town Hall:**
 - Town Codes inspected properties and sent out violation notices and failure to get permit letters.
 - Completed our Chesapeake Employers Annual Audit
 - T-Mobile: SC updated their proposal on 5-26-2022, price good for another 30 days. The draft lease was updated to reflect the 3% yearly increase requested; T-Mobile is reviewing both of these updates.
 - Updating our Annexation Application for future annexation requests
 - Completed our Annual Drinking Water Quality Report for year 2021, copies will be included in the water bill mailings, copies are available online and at Town Hall.
 - Attended CRHS Senior Awards Ceremony May 25th with Jay from the Red Shef to award Austin with our Scholarship!
- **Planning and Zoning**
 - Worked with MDIA and Issued Building Permits
 - Met with the Owner of 107 Maple Avenue about a garage permit application
 - Planning and Zoning continue to work on the Comp. Plan Update
- **Parks and Recreation**
 - Submitted our applications to Caroline County Council of Arts for a Grant to help us fund our Concert in the Parks and SummerDaze performers.
 - Attended the Preston Lions Club meeting on May 26 and received a \$300 sponsorship for our SummerDaze Foam Party! Thank you, Lions!
 - Held a "Mother's Day" craft workshop May 7th from 10-12pm where we painted stepping stones
 - Received confirmation from CP&P that we will receive \$18, 200.00 in grant funds to continue to make updates to James T Wright Memorial Park. This Grant Project is to include:
 - Mediation Garden – landscaping, 4 trees, and 8 bushes
 - Performing Arts Stage- 20ft Circle Paver Platform Stage
 - Equipment- Mediation Garden Trash Can, Performing Arts Area swinging benches, and a park bike rack at the main pavilion.
 - Playground Pavilion- Landscaping and 1 shade tree
 - Continue to plan our SUMMERDAZE event scheduled for August 13th 12-5pm with a Vendors Market from 9-5pm.

Planning and Zoning – No Report

New Business

-Comm. Winston made a motion to approve the bills for May 2022; Comm. Waltemeyer seconded the motion. All approved.

-Comm. made a motion to approve Ordinance 2022-O-3 FY22-23 Budget; Comm. seconded the motion. All approved.

-Comm. made a motion to approve Resolution 2022-R-1 FY22-23 Water Sewer Rate Increase;
Comm. seconded the motion. All approved

-Comm. Waltemeyer made a motion to adjourn the meeting at 7:14pm; Comm. Winston seconded
the motion. All approved.

The meeting adjourned at 7:15pm.

Respectfully Submitted by: Amber Korell